



BHA Regular Meeting of the Board of Commissioners
January 25, 2022
Via Zoom
Minutes

BOARD MEMBERS PRESENT: Sandy Bessette- Chair; Sharyn Brush, Chris Oldham, Paul Walden, Lindsay Vajda- Secretary
NOT PRESENT: Rose Morrison

ALSO PRESENT: Penny Taylor - Director of HCV / Section 8 Program; Lindsay Vajda- Executive Director; Mary Gerisch; Dack Lauzon, Director of Facilities.

TENANTS PRESENT: None

A quorum being present; the Chair called the meeting to order at 4:50 p.m.

Agenda Item 1- Minutes of prior meeting:

After reviewing the draft Minutes of the prior meeting, and upon motion of Sharyn, seconded by Chris, it was unanimously,

RESOLVED, that the Minutes from the December, 2021 Board of Commissioners meeting be approved to become a permanent part of the records of the corporation.

Agenda Item 2-Executive Director Report:

Lindsay reported that 69 reminder letters were sent this month and 60 were sent last month regarding delinquencies. BHA has received \$12,089.00 in tenant rent from

DCF, which tenants are on Reach-Up. One tenant has already received their maximum 15 month benefits from VERAP, but that is under appeal. In total, BHA has received \$205,413.00 from VERAP..

Housekeeping inspections continue to proceed, but COVID presents ongoing challenges to scheduling these inspections.

Lindsay noted that there are currently two evictions underway. The one which is drug-related has a Court date set for 3/28/22; the other is for non-payment.

BHA collaborated on a COVID vaccine Clinic with the Department of Health. The clinic was held in the community room at Willowbrook, and was successful. Vaccines and boosters were available to participants.

Lindsay also noted that the delinquent accounts chart is somewhat misleading, due to many of the tenants on that chart being in the process of recertification for VERAP, and payments will continue after the recertifications are complete.

Agenda Item 3- Staff Reports:

Section 8 Report: Penny updated the Board reporting that BHA has 196 Section 8 vouchers, 193 PBV vouchers and 41 Mainstream vouchers, as well as 6 Section 8 and 5 Mainstream vouchers on the street.

Beech Court rent reviews will start the 21st of this month.

She also reported that she is still helping SASH to distribute lunches to Willowbrook tenants each week.

She also noted that she and Lindsay have participated in several trainings over the past month.

Facilities Report: Dack reported that inspections and work orders continue, and his team will have at least one vacancy after which they will have to ready the apartment for a new tenant.

Agenda Item 4- Financial Reports

After brief discussion, and upon motion by Sharyn Brush, seconded by Chris, it was unanimously

RESOLVED, that the Financial Reports submitted to the Board shall be and are hereby, accepted as a permanent part of the records of the corporation.

Agenda Item 5-Next meeting date

There was discussion relative to the time of day of the meeting. After discussion, the next Board meeting was scheduled for Tuesday, February 15th, at 4:45 pm. It is anticipated that this meeting will take place via Zoom.

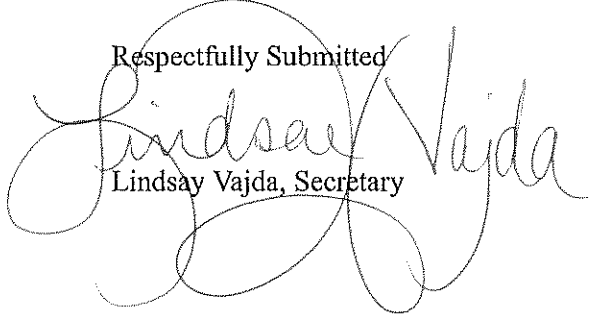
Agenda Item 6- Public Comments

There were no public comments as no members of the public were in attendance.

Agenda Item 97- Other Business

There was no other business to be transacted.

There being no other business to be conducted, the meeting was adjourned 5:30 PM.

Respectfully Submitted

Lindsay Vajda, Secretary