



BHA Regular Meeting of the Board of Commissioners
January 19, 2021
Via Zoom
Minutes

BOARD MEMBERS PRESENT: Sandra Bessette, Chair; Sharyn Brush; Paul Walden Lindsay Vajda, Secretary

BOARD MEMBERS NOT PRESENT: Chris Oldham; Nancy Messina

ALSO PRESENT: Penny Taylor - Director of HCV / Section 8 Program; Lindsay Vajda- Acting Executive Director; Mary Gerisch; Dack Lauzon-Facilities Director.

TENANTS PRESENT: None

A quorum being present; the Chair called the meeting to order at 4:44 p.m.

Agenda Item 1- Minutes of prior meeting:

After reviewing the draft Minutes of the prior meeting, and upon motion of Sharyn Brush, seconded by Paul Walden, it was unanimously,

RESOLVED, that the Minutes from the November, 2020 Board of Commissioners meeting be approved as written to become a permanent part of the records of the corporation.

Agenda Item 2-Executive Director Report:

Lindsay noted that the office staff is still staff working from home.

She also noted that an internet "hotspot" from the Vermont League of Cities and Towns has been installed at the Willowbrook Campus. She has requested one be installed at Beech Court, to aid remote learning, and at Walloomsac and Brookside to aid telemedicine visits..

Sixty-Eight (68) reminder letters were sent to tenants; some delinquent amounts were low but reminder letters were sent to anyone owing any amount.

Lindsay congratulated Penny on the rapid processing of the Mainstream vouchers awarded, and the Board added appreciation for this timely response by Penny.

It was then explained that the State's Rental Stabilization Program has paid an aggregate of Sixty-SevenThousand, Six Hundred and Forty-Seven (\$67,647.00) Dollars of back rent on behalf of various tenants.

Agenda Item 3- Staff Reports:

Section 8 Report: Penny updated the Board reporting that as to the newly-acquired Mainstream Vouchers 14 have been leased up, 16 are on the street, and 24 are currently in processing.

Facilities Report: Dack noted that maintenance is still being performed as needed, and that his team are currently working on in-house moves within Willowbrook, getting one vacant apartment at Willowbrook ready for a new tenant, and have completed several apartments for new tenants at Walloomsac and Brookside.

He also reported that some of the BHA's COVID funding has been used to install change machines in laundry areas, for the convenience of tenants.

Agenda Item 4- Financial Reports

Lindsay presented the Financial Reports, and noted some updates she had received from the accountant within the past couple of days. The Board reviewed those updated financial reports, and, upon motion by Sharyn seconded by Paul, it was unanimously

RESOLVED, that the amended Financial Reports submitted to the Board shall be and are hereby, accepted as a permanent part of the records of the corporation.

Agenda Item 5- Proposed Resolution #494

After a discussion of the applicability and scope of the debt forgiveness proposed, it was, upon motion by Sharyn seconded by Paul, unanimously

RESOLVED that Resolution number 494 shall be and is hereby approved; and it was further

RESOLVED, that said Resolution shall be effective and implemented immediately.

Agenda Item 6- Next meeting date

The Board decided that the next meeting date for this entity will be on Tuesday, February 16th, at 4:45pm, via zoom.

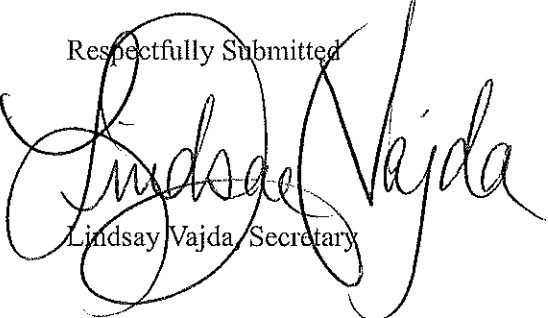
Agenda Item 7- Public Comments

There were no public comments as no members of the public were in attendance.

Adjournment

There being no other new business to be conducted, and upon motion of Sharyn seconded by Paul, the meeting stood adjourned at 5:08 pm.

Respectfully Submitted



Lindsay Vajda, Secretary